



TITLE 30 LAND USE PRE-SUBMITTAL FORM

CLARK COUNTY COMPREHENSIVE PLANNING

SUBMITTAL REQUIREMENTS ARE LISTED ON BACK

CHECK ALL THAT APPLY:

- ☐ NZC Non-Conforming Zone Change
- ☐ HIP High Impact Project
- ☐ RESORT Resort Hotel
- ☐ PUD Planned Unit Development
- ☐ MUD Mixed Use Development
- ☐ MUDTA MUD Text Amendment
- ☐ NC Neighborhood Casino
- ☐ HAZMAT Hazardous Materials

This section for staff use only

DATE FILED: _____ PRE-SUB #: _____

ZONING & OVERLAYS: _____

PLANNED LAND USE: _____

TAB/CAC AREA: _____

TEAM: NORTH SOUTH PLANNER INITIALS: _____

\$500 fee CHECK#: _____

NEIGHBORHOOD MEETING NOTICE LABELS: ☐ EMAIL or ☐ DISK

REFERENCE FILES: _____

PROPERTY OWNER: _____

APPLICANT: _____

ALL MAIL FOR THIS APPLICATION SHOULD BE ADDRESSED TO:

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE: _____ FAX: _____ CELL: _____

E-MAIL ADDRESS: _____

ASSESSOR'S PARCEL NUMBERS: _____

PROJECT DESCRIPTION & ZONING REQUESTED: _____

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PRE-SUB CONFERENCE DATE: _____ TIME: _____ LOCATION: _____

PLANNER NAME: _____ PLANNER EMAIL: _____

COMMENTS: _____

REVIEWS FROM OUTSIDE AGENCIES/DEPARTMENTS DUE: _____ EXPIRATION DATE: _____

APPLICANT WILL BE CONTACTED REGARDING THE SPECIFIC PRE-SUBMITTAL CONFERENCE DATE & TIME

Application Type	Pre-Submittal Form	Project Description *	Site Plan *	Elevations *	Color Elevations	Floor Plans *	Assessor's Parcel Map	Landscape Plan	Written Consent from a Board Member	Fire Permit Survey Form	Compelling Justification *	Traffic Impact Analysis **	Vicinity Map *	RISE Reports	Pedestrian Circulation Plan *
NZC Nonconforming Zone Change	1	20	20	20	1	20	2	2			20				
HIP High Impact Project	1	20	20	20	1	20	2	2				1	2	3	
RESORT Resort Hotel	1	20	20	20	1	20	2	2							20
PUD Planned Unit Development	1	20	20	20	1	20	2	2							
MUD Mixed Use Development	1	20	20	20	1	20	2	2							20
MUDTA Mixed Use Text Amendment	1	20					2	2	1		20		20	20	
NC Neighborhood Casino	1	20	20	20	1	20	2	2							
HAZMAT Hazardous Materials	1	20	20	20		20	2	2		20					
<i>*All submittal documents must be collated into individual packages</i> <i>**1 copy of analysis to be submitted to Civil Engineering and proof of submittal to be provided with the Pre-Submittal Package</i>															

PRE-SUBMITTAL CONFERENCE PROCEDURES

Because the following land use proposals are typically associated with a greater potential for adverse or unintended impacts to surrounding development and the community in general, applicants are required to complete a pre-submittal conference prior to submitting any land use application(s): **Nonconforming Zone Changes (NZC), Planned Unit Developments (PUD), Mixed Use Developments, including text amendments and land use applications (MUD), High Impact Projects (HIP), Neighborhood Casinos and projects utilizing Hazardous Materials (HAZMAT).** (Note: these land use terms are defined in 30.08.030)

Purpose. The pre-submittal conference provides a forum for applicants to present potential projects to staff from various agencies and departments involved in the development review process. Staff will provide important feedback and guidance to the applicant before the plans are finalized for submittal. To accomplish this purpose effectively, a **Pre-Submittal Filing Package** is required ahead of time for various staff to review the proposal and prepare relevant comments for discussion at the conference.

Pre-Submittal Filing Package. The **Pre-Submittal Filing Package** must be submitted no later than the pre-submittal filing deadline shown on the **Nonconforming Zone Change and Implementation Schedule and Pre-Submittal Conference Schedule**. After the close of any pre-submittal deadline (usually the 2nd working day (Tuesday) after the deadline), staff will call the applicant with the exact date, time, and location of the pre-submittal conference (two dates per deadline are already established on the schedule).

Nonconforming Zone Changes will follow the remainder of this schedule for subsequent application filings and required meetings. All other subsequent land use applications will be submitted as shown on the **Land Use Applications Submittal Deadlines** required for all other application types (*appointment required*).

CLARK COUNTY COMPREHENSIVE PLANNING
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